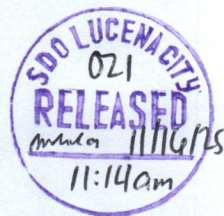




Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF LUCENA CITY



DESIGNATION ORDER
2025-PER-029

TO : **JULIE CARMEL U. LA ROSA**
Nurse II

FROM : **SUSAN DL. ORIBIANA**
Schools Division Superintendent

SUBJECT : **DESIGNATION ORDER AS FOCAL PERSON OF THE WATER, SANITATION
AND HYGIENE IN SCHOOLS (WINS) PROGRAM**

DATE : January 2, 2025

1. In the exigency of service, you are hereby designated as Focal Person of the **Water, Sanitation and Hygiene in Schools (WINS) Program** effective January 2, 2025.
2. You are expected to perform the duties and responsibilities attached to your designation and such other related functions as may be assigned until such time this designation order is rescinded.
 - a. Implement Division WinS Action Plan;
 - b. Coordinate, provide direction and serve as technical adviser on the programs and projects on WinS concerns of the division;
 - c. Advise and assist the school WinS coordinator and discharge its duties in between meetings;
 - d. Ensure that all schools shall prepare a Canteen Plan following DepEd Order No. 10, s. 2016 and other related provisions;
 - e. Strengthen WinS Programs, Projects and Activities;
 - f. Prepare, maintain, and keep all documentary requirements in WinS; and
 - g. Submit reports/data to the Central, Regional and Division Office in the implementation of the aforementioned program.
3. Immediate dissemination of and strict compliance with this Order is directed.

Concurred:

JULIE CARMEL U. LA ROSA
Nurse II